



MINUTES

WSN Forestry, Paper, Printing & Converting Advisory Committee

Date & Time: Wednesday, Sept 28 at 8:00 a.m. to 3:15 pm

Attendance: Norm Antonio, Scotia Biloski, Jesse Kydd (Chair), Robin McCullough, Stewart Taylor (Vice Chair)

Regrets: Beckie Gallardi, Troy Rosborough

WSN Staff: Tom Welton, Director, Prevention Services & Educational Programs
Meg Parker, Marketing and Communications Specialist
Tiana Larocque, Program Training Specialist (recorder)

Location: Best Western, 700 Lakeshore Dr, North Bay

8:00 am to 10:15 am: - Champlain “B” Room

1. **Call to Order, welcome, approve agenda, safety share**

Meeting called to order at 8:02.

Safety share:

Ministry released a heat stress consultation paper addressing concerns for all workplaces (including those outdoors work locations). Paper includes controls (e.g.: heat breaks) for all environments. The viability of control implementation in certain areas (e.g.: firms with kilns, etc.) that have operations requiring high-heat environments was called into question. This document is based on American Conference of Governmental Industrial Hygienists (ACGIH) guidelines. Stewart forwarded a link to share the paper with committee members.

https://link.edgepilot.com/s/4763ead8/ahxdbjMJYUSw3Hd9ULyK5w?u=https://www.ontariocanada.com/registry/view.do?postingId=45108%26language=en%26utm_medium=email%26_hsmi=2%26_hsenc=p2ANqtz--_HvqWO9FmLkQD6m6KOMgEpdDPjXB72sJ5jGZ0cN0LzPPhdRLSj1s_emxvwCSuw14TYZqNpxqJEmtqX0bvtaszil6CQ%26utm_content=2%26utm_source=hs_email

2. **Approval of Last Minutes**

Current meeting agenda was approved by Stewart; seconded by Norm; all in favour.

Minutes were reviewed by committee members. Approved by Stewart; seconded by Norm; all in favour.

3. **Business Arising from the Last Minutes**

a. Review Committee Membership and vacant positions (Jesse):

Beckie and Troy will be leaving the advisory committee due to change in employment.

Jeananne (a prior committee member) has offered to join the committee in Troy's place (having replaced his position).

Two additional applications (Christina Merritt, Interfor [Health and Safety Coordinator] and Dana Greenley from Atlantic Packaging [Health and Safety Coordinator] have provided applications. Ongoing recruitment in the veneer/plywood sector was discussed to obtain representation from that group.

Review Committee Membership and vacant positions (continued):

A question surfaced about an employee's eligibility to remain on a committee if the individual moves to another employer. If the new employer consents to the committee member's ongoing tenure, the member can remain on committee.

b. Safe Driving on Forest Roads – Project Update (Tom):

Tom discussed the partnership with Lakehead University, indicating the extension to December 30, 2023, for ongoing research on participant pre- and post-training surveys. Safe Driving course takes approximately three hours to complete.

A slide on driver knowledge was presented; data indicated high participant understanding of course content in certain areas, with gaps in others (e.g.: questions pertaining to bridges). Questions were developed in consultation with advisors who recounted incidents related to the content.

Discussion on program potentially aspiring to national outreach, based on incident trends and the need for information and instruction on the topic, was noted.

More information is included in the presentation (attached).

c. Lockout/Tagout Committee – Project Update (Tom):

Tom shared a presentation demonstrating parallels between current and prior risk assessment activities indicating the need to address lockout as a key hazard. The risk statement and 10 primary causal factors were shared, as well as next steps in WSN's lockout assessment tool.

The Continuum platform houses the tool, and the process includes a maturity audit; client assessment survey (including self-assessment); internal consulting resources; and client preparation assistance tools.

Discussions on the limitations of implementing robotics in firms (due to limited space for implementation, for example) was discussed.

The 'hit not' system (magnetic proximity sensors on vehicles and pedestrians, which stop vehicle operation when the two are in close proximity) was discussed.

Action: Stewart to send information on the system to Tom for dissemination to the committee. (Tricia please insert link here)

Risk assessment and root cause analysis data was utilized to develop the lockout program

initiative (project is ongoing; includes a train-the-trainer program (2024 goal date) that aligns with individual firm lockout programs).

More information on the lockout initiative (assessment tool) is included in the presentation (attached).

d. Paper Products planning for Risk Assessment (Tom and group):

- **NO ADDITIONAL NOTES TAKEN IN THIS SECTION. TOM WILL CONDUCT ONGOING WORK WITH STEWART. RISK ASSESSMENT FOR THIS SECTOR: MOVE INTO 2024.**
- Unifor supports Graphic Packaging unionized sites.
 - **ACTION:** Tom to provide Stew with additional documentation of the RA/RCA process which can be shared with the unionized group and management to clarify the ask and gain a better understanding of the initiative.

e. Update on next FPPC and Manufacturing Advisory Committee meeting (Tom):

The silviculture root cause analysis to be conducted this fall.

Discussion on hazards pertinent to various forest products sectors was conducted. Hearing loss is one of the primary occupational illnesses that is at the forefront. It is likely that occupational illnesses will surpass traumatic injuries in the future.

Action: Jesse to provide information on occupational risks pertinent to the sawmill at the upcoming joint meeting between the BC Forestry Safety Council and Workplace Safety North's advisory committee from 1:30 p.m. to 3:00 p.m. on Thursday, October 5. Stewart to provide information for hazards relevant to his sector. Robin may also provide silviculture-specific information for a later meeting.

Meg shared a presentation on occupational disease risks with information sources and top identified occupational diseases in forestry, paper, printing, and converting.

Conversation on the effectiveness of infographics for information sharing and raising awareness took place.

Additional dialogue ensued on the effects of wood dusts (wet and dry), despite being within regulatory requirements. More information is included in the presentation (attached).

Meg also shared a marketing and communications update. Indication of parallels between signing authority audit requirements for common core programs in mining and forest products was also highlighted. More information is included in the presentation (attached).

f. Advisory Committee Future Goals (Jesse):

(Note: Items 4a and 4b) were discussed prior to this.)

The recommendation to consider future goals and bring them to the next meeting (see item 6) surfaced. In addition, committee members were encouraged to consider training

opportunities that may be of interest to them (e.g.: diversity, equity, and inclusion; psychological health and safety). *(continued)*

Advisory Committee Future Goals (continued):

The potential of examining the following themes surfaced:

- Heat stress
- Working alone
- First aid (resources, deployment, training)

Indication of substantial changes to Ontario's first aid regulations (in transfer from the WSIB to the Ministry) that will come into effect in 2024 was mentioned. More information forthcoming.

Action: Mental health training resource options, Tom will explore available training for committee members.

4. Risk Assessment/Root Cause Analysis Projects Update – Tom

a. Logging Sector Update

Tom shared a presentation indicating trends between 2017 and 2022, based on infographics released in each year. More information is included in the presentation (attached).

b. Silviculture Sector Update

Tom shared a presentation with the risk assessment process and results of the silviculture sector exercise. A total of 34 risk events were identified; the top 10 were focused on during the presentation. More information is included in the presentation (attached), and further information will be released in the silviculture risk assessment report (forthcoming).

Reference to a video from WorkSafeBC ([Every Minute Counts – click on this link to review the video](#)) regarding emergency preparedness considerations for remote operations was discussed.

c. Paper Products Sector Update

Currently on hold.

5. Best Practice/Meeting Roundtable/Wrap-up

6. Next FPCC meeting: Wednesday, November 29, 2023 – Virtual

BREAK



MINUTES

10:30 am to 12 pm – Joint meeting - Lakeshore Room

1. Risk Assessment Modular Training (information attached and below)

[Mining Industry Signing Authority Audit Resources | Workplace Safety North](#)

2. Risk Based Approach to 2023 WSN Recognition Awards

LUNCH BREAK

1 – 1:55 pm Hybrid Training - Tiana Larocque, Program Training Specialist

2 – 3:15 pm Advisory Committee - Presentation to the Board of Directors

AGM

5:30 – 8 pm **WSN 2023 Annual General Meeting**, The Loft, [Churchill's Prime Rib House](#), 631 Lakeshore Drive, North Bay