

Workplace Safety North Health and Safety Excellence program (HSEp) Registration Form 2024

Interested firms are invited to register with Workplace Safety North by **February 16, 2024.**

Fees

Fees for the WSIB Health and Safety Excellence program are based on the number of active workers you employ in your workplace at the time of registration. This price structure allows employers to select between one and five topics per program year. Invoicing for the registration fee occurs at the time of submission of registration.

Annual registration fee

Covers the cost of WSN Health and Safety Specialist support, members only resources, webinars and validation follow-up and assistance.

HSEP 2024 price per firm:

- 1 to 19 workers \$700
- 20 to 99 workers \$1500
- 100 + workers \$2500

**Plus applicable tax*

Large business rebate incentives (100 plus workers)

Rebate floor (minimum) of \$1,000 per completed topic and can be up to 100 % of WSIB annual premiums. with a cap (maximum) of \$50,000 per completed topic.

Small business rebate incentives (1 to 99 workers)

Rebate floor (minimum) of \$1,000 per completed topic and can be up to 100 % of WSIB annual premiums.

Small businesses will also receive an additional \$1000 to assist in offsetting the provider services and registration fee, upon completion of an approved action plan. There are also double rebate opportunities for small businesses upon successful validation of selected topics until December 31, 2024.

See page 2 for Registration Form

Workplace Safety North Health and Safety Excellence program

Registration Form

A minimum selection and completion of one topic is required to a maximum of five in a 12-month period.

This Registration is for:

WSIB firm # WSIB account #

Registration date :

Program Lead Name:

Secondary Program Support Name
(Optional)

Senior Manager Name:

Telephone: Email:

Billing Information:

Company Legal Name:

Address:

Telephone:

Purchase order number if required on the invoice, please provide:

Name of Person invoice is to be sent to:

Email where invoice is to be sent:

Number of employees

Upon receipt of registration WSN will provide further details of the primary and secondary contacts listed above.

Email your completed forms to rosebedard@workplacesafetynorth.ca

See page 3 for Terms and Conditions

Terms and Conditions

1. Employers must submit a completed registration form to Workplace Safety North (WSN) to become an active member of the WSIB's Health and Safety Excellence program (HSEp). Registration fees are not refundable or deferrable.
2. Employers registering to participate in HSEp must have an active account in good standing with WSIB.
3. An employer that experiences a traumatic fatality will not be eligible to qualify for a financial rebate within the program year.
4. Employers can only register with one Program Provider, and cannot switch during their 12-month cycle, unless approved by WSIB.
5. A senior manager, primary and secondary program leads will be invited, and are strongly encouraged to participate, in the first program meeting, where program requirements and timelines will be reviewed.
6. Employers participating in HSEp are required to select one to five topics annually from the 39 topics, as set out in the program guidelines.
7. Employers must complete a workplace assessment the first year they participate in HSEp. Completion in subsequent years is voluntary.
8. Employers are required to submit evidence to demonstrate they have implemented their chosen topic(s) within 12 months of submission of the action plan.
9. Employers must maintain an active contact person with WSN. If there are any changes, WSN must be notified.
10. Employers are encouraged to participate in networking activities with other HSEp members.
11. All evidence submitted by the employer will be validated by WSIB, with some employers being selected for an onsite validation. If selected, employers must allow WSIB access to all locations under the account number.
12. An employer who declines to participate in an onsite validation will not receive any financial or non-financial recognition.
13. Employers will only be validated on the topics that evidence is submitted for; if topics are deferred, the employer must notify WSN.
14. Employers and their employees may be asked to participate in questionnaires, surveys or phone contacts as part of ongoing HSEp evaluation.
15. Employers are required to adhere to HSEp requirements, as outlined in the most current WSIB HSEp program guidelines.