

## WSN Mining and Forest Products Advisory Committee

**Date & Time:** Thursday, September 26, 2024 at 8:00 am (Best Western North Bay and Teams)

**MAC Attendance:** Chris Bamberger, Aaron Duckworth, Michael Ferguson (Chair), Louise Lowe, Tyler Neeley, Darren Toner, Rob McVeigh, Ben Young (Dumas)

**MAC Regrets:** Don Langlois, Tom Rannelli, Julia Salvalaggio, Steve Wrixon (Vice-Chair)

**FPPC Attendance:** Jesse Kydd (Chair), Victor McKee, Robin McCullough, Christina Merrett

**FPPC Regrets:** Norm Antonio, Scotia Biloski, Jenanne Graham, Dana Greenly, Stewart Taylor (Vice Chair)

**WSN Staff:** Chris Serratore, Director, Health and Safety Services  
Cindy Schiewek, Director, Health and Safety Services, Strategy  
Dennis Griem, Director, Client Experience  
Kassie Bazinet, Marketing Communications Specialist  
Meg Parker, Marketing Communications Specialist  
Paige Jones, Events Specialist (Recorder)  
Tiana Larocque, Manager, Education Services

**WSN Regrets:** Tricia Valentim, Executive Assistant, Health and Safety Services

### 1. Call to order, welcome – Chairs

Time: 8:04 am

### 2. Approval of agendas – Chairs

FPPC approved

MAC approved

### 3. Safety, gratitude, wellness share

- FPPC: Near miss at railroad crossing in Thunder Bay. Upcoming meeting with MTO to discuss postings for railroad crossings.
- MAC: Telehandler driver fatality in Mexico. The vehicle was not confined, and glass was removed before the tragic incident. Different regulations in Mexico.

### 4. Approval of previous minutes – Chairs

FPPC approved

MAC approved

**5. Business arising from last minutes**

**FPPC – Chris Serratore**

**a) Safe Driving on Forest Roads – Project Update**

- Lakehead University conducting research project for safe driving, focused on impact of training, net effect preparing training course, and if participants gained and retained knowledge. 3-month follow-up interviews were conducted to measure retention, and positive outcomes were noted. WSN will share results internally and externally once Lakehead publishes research project.

**b) Advisory Committee future 2025 goals**

- Mental health session for advisory committee: Unable to host today due to AGM. Upcoming sessions in November.
- Discussion around industrial regulation for exhaust: Monitors are on-site and industrial hygiene testing is conducted annually or semi-annually. Will continue to monitor.
- Areas of interest: Traffic management, lockout improvements, working at heights, confined space, and mobile traffic.

**MAC – Cindy Schiewek**

**a) TAC recommendation to look at silica (given OEL updates) and thermal management**

**Action:** Michael to follow up with TAC with this recommendation. – Ongoing

**b) Advisory committee opportunities:**

- Previously launched the BEV symposium, now time to expand to larger topics as the conversation has been the same for the last few years. Suggestions to focus on silica or airborne issues/ventilation, diesel emissions, technology, thermal imaging drills.
- Focus on being proactive, not reactive to ministry initiatives and regulations. To consider short-form videos to share information, including clear messaging and key points – easier to consume this type of content and more opportunity to share information on social media.

**6. Risk assessment & root cause analysis projects update – Tiana Larocque**

- Silviculture meeting scheduled for October.
- Future updates to Lock-out/tag-out.
- E-learning for Competent Supervisor Refresher. Hybrid released this year, updates taking place in 2025.
- Interest from committee to review self-paced e-learning and hybrid session data.

**7. Mining Supervisor Common Core update and proposed development of Supervisor Common Core Refresher Training – Chris Serratore/Cindy Schiewek**

- WSN launched hybrid common core modules this month. Opportunity to involve MAC to pilot the modules. Technical components will not be included (ex. ground control, occupational disease, mine ventilation).
- Modules completed: Act and Mining Regulations, Introduction to Safety Programs, Manage Employees.
- In-progress: Prepare for Emergencies and Incident Investigation.

**8. Coaching for performance pilot – Chris Serratore**

- Pilot focuses on following individuals through the common core suite. The pilot entails a detailed checklist to utilize core competencies from learning modules and government booklet sign-off, and enhanced interactions with supervisors. Includes full day observation and coaching and looking to offer as a consulting service in 2025. To continue discussion with committee next meeting.

**9. Marcom update – Meg Parker/Kassie Bazinet**

- Review of 2024-2025 events and resources, pilot program, infographics, annual report, new safety talks and checklists, risk assessments, and training programs.

**10. New Business – FPPC and MAC Chairs**

**a) Items to discuss next meeting:**

- New MAC member
- Terms of reference. To consider excluding the 3-year term limit, to not lose members over technicalities. Suggestion to review terms every three years, review committee list and consider adding members.

**Action:** Chris S to consult board members re. request to revise terms of reference.

**b) Posting committee agenda and minutes online**

- To consider publishing committee agenda and minutes online (ex. WSN website and/or LinkedIn), similar to OMCSA. Opportunity to promote the work the committee is doing, and gain interest for future members.
  - Note that currently website hosts all approved minutes from over a year.

**c) Collaboration with health and safety associations re. shared resources**

- Suggestion to expand partnerships with other HSAs and look for opportunities to cross-promote events, resources, RCA results, etc., and what that would look like.

**d) Recruit FPPC member**

- FPPC member recently resigned.

**Action:** WSN to publish opening and recruit new member.

**e) Attendance from JHSC members**

- Discussed opportunities to invite JHSC members to attend meetings online. The committee approved attendance and discussed notifying Tricia in advance so virtual links could be provided.

**11. Best practices, meeting roundtable, wrap-up – Everyone**

- Supervisor Common Core training is very specific to Ontario and standardized because of funding. Training can be customized and adapted to accommodate other jurisdictions.
- Future opportunity to develop database that tracks non-lost-time injuries, for greater understanding of trends, statistics, and improved reflection of what should be prioritized in the industry.
- This summer, a major fire occurred from a stash pile 20 feet underground. Received concerns from the township re volume of pile volume, and working to remove. On-site security and worker oversight have increased, and proactively planning ongoing chip management for next year.

**12. Next meeting:** November 27, 2025 includes a cross portion with both committees.

**13. Joint discussion re. committee engagement and looking forward to 2025**

**a) Data and incidents**

- May be hard by-in from firms to release their incident data if it's not mandatory and using their resources to write reports and submit to WSN, and concerns with confidentiality.
- Too much raw data is already available. More beneficial if safety alerts were created or corrective action published. Helpful to know what's happening at other sites and opportunities to learn from significant near misses.
- Discussed opportunities to try collecting safety shares from a small group and information they're willing to share, upload to website and share externally.

Potential opportunity for future software to read this data and patterns, connect information to RA/RCAs, and feed into WSIB lost time.

- Consider a rebate or a return on investment for companies to provide their stats and use a centralized reporting system.
- Discussed the need for definitions to be standardized and to use the same reporting definitions throughout the industry. Forestry associations have adopted the BC Protocol App for standardization as it's a free resource, however, experienced lag times from associations inputting data.

**b) Effective safety shares**

- Discussion around how to give proper safety shares that are relatable to the work and workers.
- Gaps with language barriers. Opportunities to offer effective communication options focused on training soft skills. Suggestion to include shorter module within competent supervisor/common core, framework and verification.

**c) New LMS and training records**

- Looking for feedback re. gaps in training, limitations, strengths, quality of learner experience, content and LMS platform.
- Limitations with training records and no centralized location. Discussed concerns that participants may be getting training for a course they've already taken or cannot locate their certificates for training. Future opportunity for training record passport, or discussions with the Ministry re. centralized database.

**d) Gaps in operations re. onboarding and tools for WSN to develop**

- How to validate computer-based training and validity as quizzes can be taken multiple times.
- Lockout training with physical disconnects.
- Mechanical harvesting and forestry sector
- Real-life scenario training. Example: mobile unit or safety dojo to work through stations and get hands-on experience.
- Virtual headsets for training as not all workers have been in these environments.

Meeting adjourned at 11:45 am