



## **Minutes of the 14th Annual General Meeting of Workplace Safety North (WSN)**

**Date:** September 26, 2024

**Time:** 5:32 p.m.

**Location:** Churchill's Prime Rib House, North Bay

### **1. CALL TO ORDER**

Lydia Renton, Chair of the WSN Board of Directors, welcomed all attendees and expressed appreciation for their presence. The Chair confirmed that a quorum was present, with thirty (30) members in attendance, allowing the meeting to proceed. She noted that proper notice of the meeting had been communicated to all Association members as stipulated by the By-laws. All registered voting delegates received a meeting package and an identification card upon registration. The Chair outlined the voting process and invited questions or concerns.

### **2. INTRODUCTION OF WSN BOARD OF DIRECTORS**

The Chair introduced Mike Parent, WSN's CEO and President, along with the members of the Board of Directors.

### **3. APPROVAL OF AGENDA**

Moved by David Kelly, seconded by Marshall Greensides, that the agenda be approved as distributed.  
**CARRIED**

### **4. APPROVAL OF 2023 AGM MEETING MINUTES**

Moved by Derek Budge, seconded by Michael Ferguson, that the minutes of the 13th Annual General Meeting held on September 28, 2023, be approved as distributed.  
**CARRIED**

### **5. WRITTEN COMMUNIQUE FROM DR. JOEL MOODY, CHIEF PREVENTION OFFICER/ASSISTANT DEPUTY MINISTER**

The Chair read a message from Dr. Joel Moody and expressed appreciation for the Chief Prevention Officer's remarks.

### **6. 2023-2024 ANNUAL REPORTS**

#### **CHAIR'S REPORT**

Lydia Renton delivered the Chair's Report.

Moved by Sandra Haddad, seconded by Eric Haapamaki, that the Chair's report be accepted.  
**CARRIED**

#### **PRESIDENT'S REPORT**

Mike Parent delivered the President's Report.

Moved by Marilyn Findlay, seconded by Christina Merret, that the President's report be accepted.  
**CARRIED**

**7. AUDITOR'S REPORT – 2023-2024 FINANCIAL STATEMENTS**

The Chair introduced Dean Decair, Partner at BDO Canada.

D. Decair provided a summary of WSN's Financial Statements for the fiscal year 2023/24 concluding on March 31, 2024, confirming their inclusion in the 2023/2024 Annual Report. He highlighted WSN's robust internal policies, processes, and controls that contribute to its financial health. No questions or concerns were raised.

Moved by Sandra Haddad, seconded by Michael Ferguson, that the Auditor's Report, along with the Audited Financial Statements for the Year Ended March 31, 2024, be approved as presented.

**CARRIED**

**8. APPOINTMENT OF AUDITOR FOR 2023/2024**

The Chair recommended the appointment of BDO Dunwoody LLP of North Bay as the auditor for the 2024-2025 fiscal year.

Moved by Darren Toner, seconded by Sandra Haddad, that BDO Dunwoody LLP of North Bay be appointed as auditor of Workplace Safety North for the fiscal year ending March 31, 2025.

**CARRIED**

**9. NOMINATING COMMITTEE REPORT AND ELECTION OF DIRECTORS**

The Chair presented the Committee's recommendations for the re-election of WSN Board Directors for a three-year term, which included:

- Derek Budge, The Redpath Group
- Marshall Greensides, MAX Solutions Canada
- Eric Haapamaki, The EPCM Group
- Andrew Tempelman, Thunder Bay Pulp and Paper

The Chair informed members of Michele Gilbert's resignation from the Board and highlighted the need for forestry sector representation.

The Chair introduced the WSN Board of Directors for 2024/25:

- Andrew Tempelman - Thunder Bay Pulp and Paper, Thunder Bay
- Chris Price – Algoma Steel, Sault Ste. Marie
- David Kelly - Compass Minerals, Goderich
- Derek Budge - Redpath Mining Inc., North Bay
- Eric Haapamaki - The EPCM Group, Sudbury
- Jason Bubba - NORCAT, Sudbury
- Louise Caicco Tett - Health & Safety Professionals Inc., Sault Ste. Marie
- Lydia Renton - BluMetric Environmental Inc., Ottawa
- Marilyn Findlay - Dryden Fibre Canada, Dryden
- Marshall Greensides - MAX Solutions Canada, Pickering

- Sandra Haddad – JDB Haddad Legal Services, Sudbury

## 10. COMMITTEE UPDATES

Board Committee Chairs and/or members provided a summary of activities conducted during the fiscal year 2023/24 for the following committees:

- Audit and Finance Committee, presented by Marshall Greensides
- Governance and Strategic Planning Committee, presented by Eric Haapamaki
- Nominations and Recruitment Committee, presented by Marilyn Findlay
- Human Resources and Legal Committee, presented by Derek Budge

Moved by David Kelly, seconded by Marilyn Findlay, that the four Committee Reports presented by the WSN Board of Directors Committee Members be accepted as submitted.

**CARRIED**

## 11. NEW BUSINESS/QUESTIONS

The Chair extended her gratitude to the CEO Recruitment Committee for selecting the best candidate for the CEO and President position. The committee consisted of Lydia Renton, Sandra Haddad, and Committee Chairs Eric Haapamaki, Derek Budge, Michele Gilbert, and Jason Bubba, along with Megan Johnson, Director of Human Resources, and a representative from the CPO's office.

The Chair invited Derek Budge, the newly elected Chair of the Board, to join her in a new tradition—the "passing of the gavel." Following this, the CEO presented Lydia Renton with a keepsake gavel in recognition of her term as Chair.

Lydia Renton then asked attendees if there was further new business to discuss at the Annual General Meeting; no additional business was raised.

## 12. ADJOURNMENT

Moved by Derek Budge, seconded by Darren Toner, that the meeting be adjourned.

**CARRIED**

The meeting concluded at 6:16 p.m.

Lorraine Champagne, Secretary of Meeting:	
Mike Parent, Secretary of Board:	
Lydia Renton, Outgoing Chair of the Board:	
Derek Budge, Incoming Chair of the Board:	

Attachments:

1. Attendance Report

2. Chair Report
3. CEO Report
4. Message from the CPO