

WSN Sector Advisory Committee – Forestry, Paper, Printing, Converting

Date: Thursday, November 27, 2025 – 1:00 pm to 3:00 pm

Location: Virtual

Attendance:

Member	Representing Advisory Committee Role
Jenanne Graham	Folding Cartons and Paper Products
Dana Greenly	Corrugating
Robin McCullough	Silviculture
Victor McKee	Logging
Christina Merrett	Sawmill

Regrets:

Member	Representing Advisory Committee Role
Jesse Kydd (Chair)	Sawmills, Veneer Plywood, and Wood Preservation
Stewart Taylor (Vice-Chair)	Folding Cartons
Scotia Biloski	Logging

WSN:

Adrienne Allam, Manager, Health and Safety Services (Northwest Team)

Cindy Schiewek, Executive Director, Health and Safety Services

Lindsay Digby, Manager, Health and Safety Services (Central Team)

Tiana Larocque, Manager, Education Services

Tricia Valentim, Executive Assistant, Health and Safety Services

1. Welcome and Safety Share

2. Review and Approval of Agenda

3. Approval of Previous Meeting Minutes: October 2, 2025

4. Professional Development Activity Follow Up Discussion

Actions:

- a. **Mental Health Training Debrief Materials:** Create and distribute a debrief or summary document with high-level talking points from the recent mental health training for leaders to share with committee members' teams on the 5 Golden Rules. (Lindsay).

- b. **Mental Health Training Participation:**
 - a. Connect with Scotia to facilitate her participation in a Mental Health 101 session in Thunder Bay or future mental health training opportunities. Adrienne to keep Scotia informed.
 - b. Connect with Jesse to facilitate his supervisors in participation in the upcoming Mental Health 101 session future mental health training opportunities. Tiana

- c. **MH Continuum Posters:** Tricia to send out the big versions of the Mental Health Continuum Posters

- d. **Future Agendas:** Include a psychosocial hazards discussion as part of the regular agenda.

- e. **Course Opportunities Offer:** Tiana will be sending out a list of WSN courses that committee members can register for if they are interested in personal or professional development opportunities. The request is that committee members provide feedback to the Educational Services team after participating in any of these courses.

5. Review of Action Items and Recommendations

- **MSD Prevention Lunch and Learn:** Coordinate and schedule a lunch and learn session focused on MSD (musculoskeletal disorder) prevention tools and resources, including involvement of Ministry of Labour ergonomists if possible. (Dana, Adrienne, Tiana) – timing Q1 or Q2
 - Other topics discussed include Violence and Harassment focus on FPPC sector, Working Alone, and AI Focus safety.

- **Promotion of Existing Tools and Resources:** Review and enhance the promotion of existing sector-relevant tools and resources (e.g., MSD, violence and harassment,

contractor management) on the WSN website and through committee communications. (Tiana, WSN communications/marketing)

- **Future Action:**

- WSN will work to have the committee bios/photos as part of the website to help elevate profile of committees and work they do
- Committee endorsements on projects to help promote products and services through social networks. (Endorsement Badge).

6. Technical Advisory Committee Updates

Action: WSN designate will work with teams to send out notice of interest to the TAC members to see if who there is still interest from.

7. WSN Support from FPPC Annual Project Discussion

The FPPC Advisory Committee has committed to:

- ✓ Collaborate on an MSD Prevention **Tool and Resources Lunch and Learn** based on corporate timelines 2025-2026 (stats from last year).
- ✓ Create or access system partner resources and/or help promote working along and violence/harassment sector specific resources.
- ✓ **Recommend** sector specific events to attend or be involved with.
- ✓ Providing **ongoing feedback on products and resources through surveys or focus groups** throughout the development process

8. WSN Update

- **Marketing and Communications**
- **Information and Resources**
 - <https://www.workplacesafetynorth.ca/sites/default/files/2025-11/WSN-Chemical-Agents-Checklist.pdf>
 - **Benefits of stretching = add link**
 - **Managing workplace stretch = add link**
 - **JHSC checklist** – are they sent out to anyone who took our JHSC training as we have email addresses through BlueDrop? – tricks of trade that keep fire lit.
 - **Action: Tiana and Tricia going to develop a survey on website navigation and tools**
- **Events**
- **Training & Consulting Solutions**

List of items we have on consulting and training side – get from transcripts

 - Does what we offer
 - - also the JHSC effectiveness assessment results and what makes effective JHSC committee – self assessment – ground people on what how we are doing
 - Do you see any gaps we giving and any resources we have or should be offering?

- **Terms of Reference** – we will be working with the Chairs and will be setting up a feedback link for our drafted Terms of Reference. Must ensure it fits all three (MAC, FPPC, OMR) and the Board of Directors have to approve at the first meeting in 2026

Hazard Alert update given by Tiana – include link and also Hazard Alert Submission Form - [Hazard Alert Submission Form | Workplace Safety North](#)

9. Health and Safety Information Exchange (Sector Update/Psychosocial Shares)

10. Next Meeting

- Advisory Committee Evaluations Review – incorporate into Tiana survey with website navigation and resources – do for both MAC and FPPC both committees
- Book meetings for 2026 – dates for Doodlepoll

11. Adjournment