

Printing and Converting - Sector Specific Training

Basic Certification - Part 2

Lockout Program Survey

Program Item	Y	N
Have formal surveys been conducted on all machinery and processes to ensure ability to lockout all energy sources and the need for general and specific lock-out procedures?		
Have applicable sections of the Regulations for Industrial Establishments (or other applicable legislation), and the MOL Engineering Data Sheet on Lockout been formally reviewed to assess compliance?		
Has an action plan been established to address needs identified above?		
If so, have all deficiencies been addressed?		
Do purchase orders for machinery/equipment specify compliance with applicable legislation and/or CSA or other standards/guidelines, as a formal requirement?		
Are all in-house installations and modifications to equipment and processes reviewed to ensure compliance with applicable legislation and do they conform to standards?		
Is the lockout program reviewed at least annually to ensure it conforms with the overall goals of the Health and Safety Program?		
Are specific lockout procedures established for equipment/activities where lockout will be routinely applied, and for foreseeable high risk activities?		
Is a General Lockout Procedure established for application where specific lock-out procedures are not developed?		
Do lockout procedures allow for shift changes and situations where equipment may be locked out for an extended period of time?		
Is there a formal lock removal procedure for removal of personal locks by others?		
Do personnel required to apply lockout have locks, tags, hasps, and other hardware required by the lockout procedure?		
Do machinery/process operators, set-up personnel, tradespersons, supervisors and technical personnel receive training on all applicable lockout procedures?		
Are formal observations made to ensure compliance to lockout procedures?		
Is there a formal accountability system in place that ensure that all required procedures and responsibilities are complied with?		