

## Worksheet: Hazard Control Plan

### Instructions

1. Identify the hazards that your drivers face. Information about hazards can be obtained from:
  - a. Consulting drivers, passengers and the JHSC
  - b. Reviewing incident reports, WSIB stats
  - c. General observations
2. Working with company drivers, JHSC, safety representatives or others, conduct a risk analysis
3. Rate the risk according to the scale:

		Severity of Consequences				
		Catastrophic	Major	Moderate	Minor	Insignificant
Likelihood	Almost Certain	HIGH	HIGH	HIGH	MEDIUM	MEDIUM
	Likely	HIGH	HIGH	MEDIUM	MEDIUM	LOW
	Possible	HIGH	MEDIUM	MEDIUM	LOW	LOW
	Unlikely	MEDIUM	MEDIUM	LOW	LOW	LOW
	Rare	MEDIUM	LOW	LOW	LOW	LOW

4. With the participation of drivers and employees list logical control measures
5. Assign responsibilities for implementation
6. List the accountable bodies or individuals who will monitor and review the effectiveness of measures taken

### Hazard Control Plan - Worksheet

1 Driving Hazards	2 Risk Analysis Probability and Severity Considerations	3 Risk Rating High/Med/Low	4 Control Measures	5 Implementation	6 Monitoring Review Revisions
<p style="text-align: center;"><b>EXAMPLE</b></p> <p>Inexperienced Drivers</p>	<p>Higher risk than more experienced drivers</p> <p>Causes higher risk for other road users</p> <p>More probability of a crash</p> <p>Distraction prone</p> <p>Unfamiliar with vehicles</p>	<p><b>A</b></p>	Incremental assignment of driving responsibilities	Immediate and recorded on personal files	<p>The JHSC will conduct a complete review and make recommendations yearly. Will review progress monthly. Permanent item on JHSC agenda.</p>
			On-road assessments	All drivers by Jan/09	
			Defensive driving training	All drivers by Jan/09	
			Training for distraction awareness and hazard perception	Include in defensive driving training	
			Require a violation free driving record	Immediate, notify HR	
			In-vehicle coaching	All drivers by Jan/09	

Source: Transportation Health and Safety Board

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