

WSN BOARD OF DIRECTORS

CALL FOR EXPRESSION OF INTEREST FOR WSN BOARD OF DIRECTORS

Eligible members of Workplace Safety North are invited to submit an expression of interest to serve on the Board of Directors. The following positions are available:

Four board of director positions for a three-year term (September 2020 – September 2023). **One director employed in the multi-sector as a non-management representative, and one director employed in the forestry sector as a management representative, one director employed in the forestry sector as a non-management representative and, one director employed in the pulp and paper sector as a management representative.**

There are many qualified members who can add value to this organization and there are many rewards serving on the Board of Directors of Workplace Safety North. It is indeed a growth experience from a developmental perspective, and it is extremely rewarding to be part of a progressive organization that you can impact.

The Nominating and Recruitment Committee invites eligible individuals to submit *an Expression of Interest* for nomination as a director on the Board of Directors.

Because of the time commitment involved with this position, it is imperative that candidates have the support of their organization.

Submissions, including all supporting documents required, must be received at the Workplace Safety North office via courier, email (lorrainechampagne@workplacesafetynorth.ca) or ExpressPost on or before Tuesday, April 30, 2020.

All submissions will be acknowledged.

Thank you,



Tim Bremner
Chair, Nominating and Recruitment Committee

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The Nominating and Recruitment Committee is specifically looking for candidates who meet the following requirements:

Eligibility

Four board of director positions for a three-year term (September 2020 – September 2023). **One director employed in the multi-sector as a non-management representative, and one director employed in the forestry sector as a management representative, one director employed in the forestry sector as a non-management representative and, one director employed in the pulp and paper sector as a management representative.**

Given the Board's current composition, we are seeking candidates with experience in one or more of the following areas:

- Educational technology
- Not-for-profit finance
- Government relations
- Human resources
- Marketing and public relations
- Not-for-profit governance
- Strategic planning

Choosing to invest your time and experience with the WSN Board of Directors is rewarding and will provide an invaluable leadership opportunity to the right volunteers. The role provides companies with a unique opportunity to influence and raise the profile of prevention as a centerpiece for any corporate social responsibility program.

Qualifications

Each Director shall:

- be at the date of his/her election and thereafter remain throughout his/her term, a Member of the Corporation;
- be at least eighteen (18) years of age;
- not be an undischarged bankrupt;
- be and remain in compliance with the Corporation's Code of Ethics and the Conflict of Interest Policy; and
- fulfill the competency requirements for Board membership as determined and set out by the Nominating and Recruitment Committee.

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Attributes

Candidates should demonstrate the following attributes:

- Integrity and high ethical standards;
- Intellectual capacity for conceptual and strategic thinking;
- Ability to cut through complex issues and ask incisive questions;
- Independent judgment;
- Candour and the willingness to table difficult issues;
- Willingness to act on and be accountable for decisions;
- The interpersonal skills to work collegially within and outside WSN, and to express views in a way that is both challenging and supportive; and
- Commitment to prepare for and attend meetings on a regular basis.

Time Commitment

- Commits to attending all Board meetings (typically four annually) and a Board orientation meeting for new directors.
- The minimum annual time commitment is 7-10 days. (Prep time, emails communications, community activity and sitting on committee meetings is also not reflected; may be closer to 15 days.)

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EXPRESSION OF INTEREST FORM (DIRECTORS)

Please provide a maximum two-page cover letter.

In the cover letter, please explain why you are interested in serving on the Board as a Director and describe - including providing concrete examples - how you meet the required attributes of a board member. Indicate your greatest strengths and skills you wish to bring to the Board.

Please also attach your CV.

In addition, please provide contact information for at least one reference that can be contacted independently. Your reference may be a co-worker, your supervisor/manager, or another individual who would adequately be able to describe how you meet the attributes of a director.

Reference Contact Information

Full name	Click or tap here to enter text.
Reference is	<input type="checkbox"/> Co-worker <input type="checkbox"/> Supervisor/Manager <input type="checkbox"/> Other:
Title	Click or tap here to enter text.
Organization/Employer	Click or tap here to enter text.
Mailing Address	Click or tap here to enter text.
Email	Click or tap here to enter text.
Telephone	Click or tap here to enter text.

I hereby submit an *Expression of Interest* as a candidate for consideration by the Nominations Recruitment Committee for the Board of Directors for:

- 3-year term (September 2020 – September 2023) (4 positions available)
- I declare that I meet the election eligibility, qualifications, and attributes as outlined in the *Call for Expressions of Interest*.
- I have enclosed the documentation requested
 - Maximum two-page cover letter
 - CV
 - Reference contact information

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Expression of Interest Application Form

I hereby submit an Expression of Interest to stand for consideration as a Director for the three-year term September 2020-2023.

I am interested in serving as,

- Pulp and Paper Management Director**
- Northern Multi-Sector Director**
- Forestry Management Director**
- Forestry Non-management director**

Name	Click or tap here to enter text.
Title	Click or tap here to enter text.
Organization/Employer	Click or tap here to enter text.
Mailing Address	Click or tap here to enter text.
Email	Click or tap here to enter text.
Telephone	Click or tap here to enter text.
<input type="checkbox"/> DECLARATION: I certify that the information and supporting documentation contained in this Expression of Interest is factual and accurate to the best of my knowledge.	
Signature	Click or tap here to enter text.
Date	Date

Submissions, including all supporting documents required, must be received at WSN's office via courier, email (lorrainechampagne@workplacesafetynorth.ca) or ExpressPost on or before – Tuesday, April 30, 2020.

Courier/ExpressPost to: Lorraine Champagne
Executive Assistant to the CEO and Board Liaison
Workplace Safety North
690 McKeown Avenue, North Bay, ON P1B 7M2

Or email to: lorrainechampagne@workplacesafetynorth.ca

Receipt of application will be acknowledged.