

## Workplace Safety North Health and Safety Excellence program (HSEp) Registration Form 2023

Interested firms must register by **February 17, 2023**

### Annual registration fee

WSIB Health and Safety Excellence program fees are based on the number of active workers. Employers can select between one and five topics per program year. Invoicing for the registration fee occurs at the time of submission.

Covers the cost of health and safety specialist support, member-only resources, webinars, and validation guidance and follow-up.

Program fee per firm\* for HSEp 2023:

1 to 19 workers	\$700
20 to 99 workers	\$1500
100 + workers	\$2500

*\*Plus applicable tax*

### Larger business rebate incentives (100 plus workers)

Rebate floor (minimum) of \$1,000 per completed topic; up to 75% of WSIB annual premiums and cap (maximum) of \$50,000 per completed topic.

### Smaller business rebate incentives (1 to 99 workers)

Rebate floor (minimum) of \$1,000 per completed topic and can be up to 100 % of WSIB annual premiums. Upon completion of an approved health and safety plan, smaller businesses also receive an additional \$1000 to help cover provider services and registration fee. There are also double rebate opportunities in 2023 for small business upon successful validation of selected topics.

See page 2 for Terms and Conditions

## Terms and Conditions

Please review before completing registration form.

1. Employers must submit a completed registration form to Workplace Safety North (WSN) to be active in HSEp. Registration fees are non-refundable or deferrable.
2. Employers registering to participate in HSEp must have an active account in good standing with WSIB.
3. An employer that experiences a traumatic fatality will not be eligible to qualify for a financial rebate within the program year.
4. Employers can only register with one Program Provider and cannot switch during their 12-month cycle, unless approved by WSIB.
5. A senior manager and program lead will be invited, and are strongly encouraged to participate, in the first program meeting, where program requirements and timelines will be reviewed.
6. Employers participating in HSEp are required to select one to five topics annually from the 36 topics, as set out in the program guidelines.
7. Employers must complete a workplace assessment the first year they participate in HSEp. Completion in subsequent years is voluntary.
8. Employers are required to submit evidence to demonstrate they have implemented their chosen topic(s) within 12 months of submission of the action plan.
9. Employers must maintain an active contact person with WSN. If there are any changes, WSN must be notified.
10. Employers are encouraged to participate in networking activities with other HSEp members.
11. All evidence submitted by the employer will be validated by WSIB, with some employers being selected for an onsite validation. If selected, employers must allow WSIB access to all locations under the account number.
12. An employer who declines to participate in an onsite validation will not receive any financial or non-financial recognition.
13. Employers will only be validated on the topics that evidence is submitted for; if topics are deferred, the employer must notify WSN.
14. Employers and their employees may be asked to participate in questionnaires or surveys as part of ongoing HSEp evaluation.
15. Employers are required to adhere to HSEp requirements, as outlined in the current program guidelines.

See page 3 for Registration Form

## Workplace Safety North Health and Safety Excellence program

### Registration Form

A minimum selection and completion of one topic is required, to a maximum of five topics, in a 12-month period. (A separate registration form is required for each WSIB Firm Number.)

This Registration is for:

One WSIB firm #  WSIB account #

Registration date :

Primary Contact Name:

Senior Manager Name:

Telephone:  Email:

Billing Information:

Company Legal Name:

Address:

Telephone:

Purchase order number if required on the invoice, please provide:

Name of Person invoice is to be sent to:

Email where invoice is to be sent:

Number of employees

Upon receipt of registration, WSN will provide further details to the primary contact listed above.

Please email your completed forms by Feb. 17, 2023, to [rosebedard@workplacesafetynorth.ca](mailto:rosebedard@workplacesafetynorth.ca)