

## TRADE SHOW INFORMATION

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| <b>DATE:</b>                 | Wednesday, April 10, 2019  |
| <b>TRADE SHOW TIME:</b>      | 10:00 a.m. to 5:00 p.m.  |
| <b>LOCATION:</b>             | Holiday Inn, 1695 Regent Street, Sudbury   |
| <b>MOVE-IN TIME:</b>         | From 8:00 a.m., Wednesday, April 11, 2019  |
| <b>MOVE-OUT TIME:</b>        | Immediately after 5:00 p.m.  |
| <b>EXPECTED ATTENDANCE:</b>  | 300 delegates  |
| <b>COST:</b>                 | Indoor booth in solarium 8' x 8' with 6' table \$800 + HST (lunch included)<br>Indoor booth in hallway 6' x 4' with 6' table \$650 + HST (lunch included)<br>Outdoor space available for equipment display – please contact WSN for more information.<br>Central space: Reserved for platinum sponsors. Contact us for more information. |
| <b>ACCESS:</b>               | Hotel receiving doors off Caswell Drive<br>Loading door directly into the Solarium from the parking lot. Watch for signs.  |
| <b>ASSISTANCE AVAILABLE:</b> | Hotel staff (charges will apply) - please notify hotel catering department at least three days before the show.  |
| <b>TOTAL DISPLAY SPACES:</b> | Approximately 20+ booths   |
| <b>DOOR PRIZES:</b>          | Exhibitors are requested to provide product/promotional prizes. Delegates will be circulating with a trade show map to be signed by each vendor for a chance to win door prizes. Draws will begin about 4:30 p.m. Exhibitors may keep contact information from their draws.  |
| <b>DEADLINE:</b>             | Registration with payment must be received no later than March 7, 2019   |
| <b>WITHDRAWAL DEADLINE:</b>  | March 7, 2019  |
| <b>LOCATION SELECTION:</b>   | First-come first-served. Locations may be exchanged with the agreement of all exhibitors involved. Payment of the exhibit fee is required to secure a space.   |
| <b>NOTE:</b>                 | Exhibitor fees are used to defray the conference costs, including the snack service open for the duration of the show.   |

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