

**TRADE SHOW INFORMATION**

|                              |  |
|------------------------------|--|
| <b>DATE:</b>                 | Wednesday, April 22, 2020  |
| <b>TRADE SHOW TIME:</b>      | 10:00 a.m. to 5:00 p.m.  |
| <b>LOCATION:</b>             | Holiday Inn, 1695 Regent Street, Sudbury   |
| <b>MOVE-IN TIME:</b>         | From 8:00 a.m., Wednesday, April 22, 2020  |
| <b>MOVE-OUT TIME:</b>        | Immediately after 5:00 p.m.  |
| <b>EXPECTED ATTENDANCE:</b>  | 300 delegates  |
| <b>COST:</b>                 | Indoor booth in solarium 8' x 8' with 6' table \$800 + HST (lunch included)<br>Indoor booth in hallway 6' x 4' with 6' table \$650 + HST (lunch included)<br>Outdoor space available for equipment display – please contact WSN for more information.<br>Note: Central space reserved for platinum sponsors. |
| <b>ACCESS:</b>               | Hotel receiving doors off Caswell Drive.<br>Loading door directly into the Solarium from the parking lot.  |
| <b>ASSISTANCE AVAILABLE:</b> | Hotel staff (charges will apply) - please notify hotel catering department at least three days before the show.  |
| <b>TOTAL DISPLAY SPACES:</b> | Approximately 25+ booths   |
| <b>DOOR PRIZES:</b>          | Exhibitors are requested to provide product or promotional prizes.<br>Delegates will be circulating with a trade show map to be signed by each vendor for a chance to win door prizes. Draws will begin at 4:30 p.m.<br>Exhibitors may keep contact information from their draws.                            |
| <b>DEADLINE:</b>             | Registration with payment must be received no later than March 10, 2020  |
| <b>WITHDRAWAL DEADLINE:</b>  | March 10, 2020   |
| <b>LOCATION SELECTION:</b>   | First-come first-served. Locations may be exchanged with the agreement of all exhibitors involved. Payment of the exhibit fee is required to secure a space.   |
| <b>NOTE:</b>                 | Exhibitor fees are used to defray the conference costs, including the snack service open for the duration of the show.   |

Gabrielle Lemon  
 Conference Coordinator  
 T: 705 670 5707 ext. 310  
 M: 705 677 5367  
[gabylemon@workplacesafetynorth.ca](mailto:gabylemon@workplacesafetynorth.ca)

For conference information, please call or visit:  
 T: 705 474 7233  
 TF: 1 888 730 7821  
[workplacesafetynorth.ca](http://workplacesafetynorth.ca)